



# Plantinium Services LLC Moving Checklist

## PLANNING – BEFORE YOUR MOVE

- ☐ Ask for recommendations from neighbors, friends, and relatives regarding the mover and broker.
- ☐ Obtain estimates from at least three movers or brokers and compare cost and all other services to be provided by the companies.
- ☐ Check to determine whether the interstate mover and broker is registered with FMCSA and has a U.S. DOT number.
- ☐ Check with the Better Business Bureau regarding the mover and broker.
- ☐ Obtain the booklet Your Rights and Responsibilities When You Move from the mover and broker.
- ☐ Find out what the mover's responsibilities are for damages that may occur to your belongings.
- ☐ Ask if the mover and broker have a dispute settlement program.
- ☐ Find out how and when pickup and delivery of your household goods will occur.
- ☐ Ask the mover and broker how they can be contacted before the move, during the move, and after the move.
- ☐ Adequately insure your belongings

## MOVING DAY

- ☐ Carefully read the information on the estimate, bill of lading, inventory, and all other completed documents before you sign them.
- ☐ Accompany the movers as they inventory your household goods and resolve any questions regarding the condition of materials being moved.
- ☐ Inform the driver and the moving company of how you can be reached during the move.



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- ☐ Be present to answer questions and give directions to the movers. Stay until they finish.
- ☐ Give the driver directions to your new house.
- ☐ Before the moving van leaves, take one final look throughout the house to make certain nothing has been left behind.
- ☐ Keep the bill of lading until your goods are delivered, the charges are paid, and any claims are settled.

### DELIVERY DAY

- ☐ Pay the driver, according to the terms of your written binding or non-binding estimate, before your goods are unloaded.
- ☐ Be present to answer any questions and give directions.
- ☐ Supervise unloading and unpacking of your goods.
- ☐ Note on the inventory list all boxes or items that are damaged or missing before you sign any documents.